

Bank reconciliation

Otham Parish Council

Financial year ending 31 March 2019

Prepared by: Teresa Irving – Parish Clerk

Date: 09/05/2019

| | | |
|--|-----------|--------------------|
| Balance per bank statements as at 31 March 2019: | £ | |
| | 28,078 | |
| Petty cash float (if applicable) | N/A | |
| Less: any un-presented cheques at 31 March 2019: | | |
| 1418 | 200.00 | |
| 1421 | 425.02 | |
| 1422 | 123.51 | |
| 1423 | 181.20 | |
| 1424 | 10,232.00 | |
| | 11,161 | |
| | <hr/> | |
| Add: any un-banked cash at 31 March 2019 | | |
| | <hr/> | |
| Net balances as at 31 March 2019 (Box 8) | | <hr/> 16,916 <hr/> |

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

| | |
|--|--------------------|
| Opening Balance 1 April 2018 (Prior year Box 8) | 18,646 |
| Add: Receipts in the year (Receipts & Payment Account) | 20,469 |
| Less: Payments in the year | 22,199 |
| Closing balance per cash book [receipts and payments book] as at 31 March 2019 (must equal net balances above – Box 8) | <hr/> 16,916 <hr/> |