

**OTHAM PARISH COUNCIL**

**ACCOUNTS FOR THE YEAR  
ENDING**

**31 MARCH 2020**

# OTHAM PARISH COUNCIL

## Supporting Statement/Notes to the Income and Expenditure/ Receipts and Payments Account for the year ended 31 March 2020

### Assets

Movements in the year: -

- a) During the year the following assets were purchased: - *NIL*
- b) The following assets were disposed of: - *NIL*
- c) At 31 March 2020, the following assets were held:

Street Furniture	12,768	Insured value
Playground equipment	12,169	Insured value
Gates and fences	7,774	Insured value
Other surface	6,312	Insured value

### Borrowing

At the close of business on 31 March 2020 the Council held no loans.

### Leases

At 31 March 2020, the Council operated no leases.

### Debts outstanding

At 31 March 2020, debts of £255.31 were outstanding to the Council.

### Creditors

At 31<sup>st</sup> March 2020 there were no liabilities due to be paid by the Council

### Tenancies

During the year the following tenancies existed.

*Council as Landlord: - NIL*

*Council as Tenant: - NIL*

### S. 137 Payments - *Nil*

**Agency work: - *NIL***

**Advertising and Publicity: - *Nil***

Signed: ..... Kevin Hipkins

Chairman

..... Teresa Irving

Clerk/Responsible Financial Officer

Date: ..... 13/07/2020

..... 13/07/2020

**Otham Parish Council**  
**Summary of Receipts and Payments Account**  
**for the year-ended 31 March 2020**

<b>Previous Yr</b>			
£			£
12,268.00		<b>Receipts</b>	12268.00
1,464.00		Precept	1429.00
5.46		Parish Services Scheme	9.81
6,387.50		Bank Interest	250.00
0.00		Grants/Donations	1456.65
20,124.96		<b>Total Receipts</b>	<b>15413.46</b>
		<b>Payments</b>	
		<b>General administration:</b>	
6,345.24		Salary/Pension, etc	6538.66
734.37		Clerk's Expenses	710.80
54.00		Ragstone/Printing Costs	178.19
-		Audit Fees	0.00
308.40		Insurance	317.65
321.74		Annual Subscriptions	347.40
250.00		Village Hall Hire	250.00
50.00		Wreath at War Memorial	50.00
-		Training	0.00
200.00		Donations	400.00
75.00		Neighbourhood Plan	1643.46
120.00		Litter Bin	
500.00		Notice Boards	0.00
150.00		Data Protection Officer	0.00
100.00		Website	100.00
0.00		Expenses re Carols (Inc under Misc for 2019)	142.15
217.87		Miscellaneous	140.00
		<b>Capital</b>	
1,893.32		Village Green	773.45
49.98		Verge Posts (Repairs)	0.00
10,281.00		Replacement Fencing	0.00
21,650.92		<b>Total Payments</b>	<b>11591.76</b>

# Otham Parish Council

## Balance Sheet as at 31 March 2020

Previous year £		Current year £
18,990.10	Balance brought forward 1 April 2019	17,464.14
20,124.96	Total receipts	15,413.46
39,115.06		32,877.60
21,650.92	Less: Total payments	11,591.76
<b>17,464.14</b>	<b>Balance carried forward as at 31 March 2020</b>	<b>21,285.84</b>
	<b>Represented by:</b>	
23,168.18	Current A/c balance	17,404.39
4,909.96	Capital Reserve A/c balance	4,919.77
<b>28,078.14</b>	<b>Total cash at bank</b>	<b>22,324.16</b>
<b>11,161.73</b>	Less unrepresented cheques	<b>1293.63</b>
	<b>Debtors</b>	
547.73	VAT	255.31
	<b>TOTAL ASSETS</b>	
	<b>Creditors</b>	
<b>Nil</b>	External Audit Fee	<b>Nil</b>
<b>17,464.14</b>	<b>NET ASSETS</b>	<b>21,285.84</b>

Signed: ..... Kevin Hipkins  
Chairman

Date: ..... 13/07/2020

Signed: ..... Teresa Irving  
Clerk & RFO

Date: ..... 13/07/2020

**OTHAM PARISH COUNCIL  
2019/20**

**Bank Balance C/F 31.03.19**

Current account	12006.45
Capital Reserve account	4909.96

**16916.41**

Income	26193.19
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**43109.60**

Expenditure	22079.07
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Bank balance	<b>21030.53</b>
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**Bank reconciliation**

Current account	<b>17404.39</b>
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Cheques not presented

1465	250
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1471	200
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1474	157.20
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1475	455.90
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1476	126.34
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1477	104.19
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<b>1293.63</b>	<b>16110.76</b>
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Business Reserve account	<b>4919.77</b>
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**21030.53**

## Bank reconciliation

Otham Parish Council

Financial year ending 31 March 2020

Prepared by: Teresa Irving – Parish Clerk

Date: 07/05/2020

Balance per bank statements as at 31 March 2020:	£	
	22,324	
Petty cash float (if applicable)	N/A	
Less: any un-presented cheques at 31 March 2020:		
1465	250.00	
1471	200.00	
1474	157.20	
1475	455.90	
1476	126.34	
1477	104.19	
	1,293.63	
	<hr/>	
Add: any un-banked cash at 31 March 2020	0.00	
	<hr/>	
Net balances as at 31 March 2020		<hr/> 21,030 <hr/>

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

### CASH BOOK:

Opening Balance 1 April 2019	16,916
Add: Receipts in the year (Receipts & Payment Account)	15,961
Less: Payments in the year	11,847
Closing balance per cash book [receipts and payments book] as at 31 March 2020	<hr/> 21,030 <hr/>